

**WEMYSS BAY COMMUNITY ASSOCIATION COMMITTEE MEETING
WEDNESDAY 6TH OCTOBER 2004 at 7.45pm
ROGUES ROOM, INVERKIP HOTEL**

Present:	Kirsty Donnelly	Elia Roberts
	Iain Buchan	Ken Roberts
	Elaine Blue	Allison Battley
	Stephen McFeeley	Bobbie McCabe
	Pamela Noble	Susan McDonald
	Finlay McFee	Pauline Smith
	Anne Marie Cockburn	Marion Maclean
Apologies:	Michelle Barratt	John Reid
	Jenny Eaton	Liz Canning
	Lynn Thomson	Stephen Renton
	Jacqueline Murdoch	Denise Anderson

Welcome

Kirsty Donnelly in the chair, welcomed everyone to the meeting and thanked everyone for attending. The Minutes of the last meeting were proposed by Bobbie McCabe and seconded by Anne Marie Cockburn.

Treasurer's Report

Finlay McFee, the previous Treasurer, advised that he was in the process of handing over all dealings to Stephen McFeeley, the new Treasurer. Finlay advised that the profit to date for the $\frac{1}{2}$ year is approximately £6,000 which is on track for about £10,000 or £11,000 which is what was expected for the whole year. Finlay advised that the Wemyss Bay News is doing well and that a profit of a few thousand pounds is expected. Finlay also confirmed that at the moment the account is sitting at about £26,000 as there had recently been a large bill for printing of the Wemyss Bay News. Kirsty advised that Finlay has confirmed that he will stay on in a role of Charities Reform Commission.

Finlay then handed the meeting over to Stephen McFeeley. Stephen advised that as the majority of the Treasurer's role is split between himself and Pamela Noble that it was considered that the best option available would be to buy a laptop for the Community Association which would hold the accounts and would be passed back and forward as necessary which would ensure that only one version of accounts would be worked on and thus eliminate the possibility of working on the wrong version of a document. It was also discussed as to the possibility of keeping all

stationary and secretarial matters on the laptop as well. Kirsty confirmed, for those who were not aware, that the role of Treasurer is now split between Stephen, who will take on all accounts, and Pamela, who will do invoicing for the Village News - which in itself is quite a job.

Letting Secretary's Report

Kirsty advised that bookings for parties were once again flooding in and again raised the issue of people available to put the bouncy castle up and down. Kirsty advised that if the Karate Club and Football Club didn't put the bouncy castle up after they were finished using the Centre at weekends then we would be really stuck. If anyone is able to add their name to a rota for putting the castle up or taking it down please contact Kirsty on 520738 - if there are enough people it means that you will only be called upon once every few weeks.

It was agreed that Billy, who takes the Karate Club, be given a free four week let for a trial of self defence classes. These will be held on a Friday night from 5pm until 6pm in the Community Centre.

Kirsty advised that a few night lets have come in and advised that for a night let the fee is £75 for use of the hall but that there is also a £100 returnable deposit payable which can be paid by cheque which will only be cashed if there is any damage. Kirsty also advised that the Association is only allowed four liquor licences per year but that this only applies if alcohol has to be sold - ie if someone is having a party and everyone is bringing their own drink no licence is needed.

It was noted that a charity night had been arranged for Lewis Harkins, a local boy, and it was agreed that a free let be given although the £100 returnable deposit will still be required.

It was further agreed that a free let for a bouncy castle be given by the Association to the PTA for their auction of promises to be held in March 2005.

Secretary's Report

Elaine Blue advised that letters had been sent to all user groups and relevant parties advising that contact details for any problems within the Centre had changed to Iain Buchan as Facilities Manager. Draft copies of a new letter head for the Association were passed around and a new letter head decided upon. It was agreed that Elaine would amend the draft and e-mail the Committee with the new letter head which would be used going forward.

Facilities Manager's Report

It was discussed about the possibility of new lighting going into the Centre and for the car park and Iain confirmed that he would look into this.

The corridor floor needs to be fixed and Iain confirmed that he would look into this and contact the Council to ascertain whether this was something we need to fix or whether they would pay for it - Iain would confirm that the Nursery had contacted him regarding the floor.

Gala Day Report

Anne Marie advised that she planned to go back to the same marquee company that we used last year although would try and change shape of marquee. It was suggested that we look into the possibility of having a barn dance for this year's Gala as opposed to a ceilidh and it was agreed that both options be looked into. Anne Marie confirmed that she would apply for the licence for the Gala weekend. It was agreed that the security firm used last year would not be used again and Anne Marie confirmed that she would look into different security. It was discussed about the possibility of getting a midgie eater and Bobbie McCabe confirmed that she would look into the possibility of hiring one for the weekend. Anne Marie advised that there would be a gala day meeting held in January and would advise of the date at a later date. Anne Marie confirmed that Jenny Eaton had volunteered to be Gala Queen Co-ordinator. Anne Marie also confirmed that Alison Aktar had offered to run a stall for the Community Association at next year's Gala. It was agreed that Anne Marie should get quotes together for security, rides etc and that a grant application would be put together with the help of Elia.

Parent Group Representatives Business

Kirsty thanked all the parent group representatives for coming along tonight. She also advised that anyone who had an e-mail address should pass this to Elaine Blue who would include them when sending copies of the Minutes from each meeting.

Michelle Barrett, the representative for the Judo Club, was not able to come along to the meeting but asked that an issue regarding the brand new judo mats, stored in the back room, be brought up. It seems that unfortunately there were muddy foot prints all over the mats suggesting that people had been climbing up on them. User groups should be aware that this room is a storage room and should not be used.

It was decided that there really was not enough storage within the centre and it was decided that Iain Buchan would contact Robert Jamieson at Inverclyde Council

regarding another small container to be put outside the back door to be used for storage by the Nursery which would alleviate the problem .

Allison Battley asked the Committee if it would be a storage problem if the Guides were to obtain 4 benches. Iain Buchan confirmed that he would look into this.

Village News

It was agreed that an article would be put into the Village News asking that anyone who didn't have a copy of the Village News delivered to them contact Anne Marie Cockburn on 522988 to advise. There would also be an appeal for new distributors to come forward and if not needed immediately names would be kept for future.

Elia advised that any articles or adverts for the Village News should be with her by no later than the 20th of the month to be entered into the following months edition - with the exception of the January issue for which entries must be received by 15th December.

Woodlands Association

Elia confirmed that a bulb appeal had been launched and that donations can be left at Spar for the Woodlands Association or sent to her directly. She also confirmed that if anyone had bulbs that they wanted collected that they should contact her on 529375 and she would arrange collection. She also advised that if anyone wanted to come along and help plant again they should contact her on the above number. It was agreed by the Association to make a donation of £150 to the bulb appeal. Elia gave an overview of the extensive work to be carried out to the woodlands.

Other Business

Iain Buchan advised that Ardgowan Football Development had someone looking at the grass pitch behind the centre with a view to sorting out the drainage. It was agreed that when a quote had been received there would be another discussion as to the possibility of the Association paying something towards the cost of this. If the draining problem is sorted out Iain advised that they would then be looking at the possibility of putting flood lighting into the pitch behind the Centre to enable evening training to take place. It was agreed that if flood lighting was to go ahead Elia would assist with looking into possible grant funding to help pay for this although the application would have to come from the Association - to be used for various groups.

Christmas Lights - it was agreed that the Christmas Tree would be put in the School grounds. It was agreed that this year we would arrange for Santa and better presents. Once again the Community Hall would be used for drinks/nibbles

with Christmas music. This year the back room would be made into Santa's Grotto for the children. Allison Battley, Anne Marie Cockburn and Bobbie McCabe would co-ordinate the decorations for the evening. It was agreed that Susan MacDonald would contact our possible Santa and confirm if he was able to do this. It was further agreed that Kirsty would contact the Council and ask if the lights could be switched on on Friday 3rd December 2004.

Elia asked the Committee if the Woodlands Association could have a stall at the Christmas night to raise funds and this was agreed.

The possibility of using the Centre as a Polling Station was brought up and it was agreed that this would be looked into more fully.

The £42K bond from the developers of Leapmoor Drive was discussed. It was confirmed that it had been decided to take the option which would best serve the community as a whole - £42K for play equipment - but that this had been put on hold pending the outcome of the situation with the School. It was decided that drainage of the pitch behind the Centre be sorted out first and then a discussion would take place again regarding the playground.

Next Meeting

It was agreed that the next meeting would take place on Wednesday 3rd November 2004 at 7.45pm in the Rogues Room of the Inverkip Hotel.