WEMYSS BAY COMMUNITY ASSOCIATION COMMITTEE MEETING
SUNDAY 5th JUNE 2005 at 7.30pm
WEMYSS BAY COMMUNITY CENTRE

Present:	Kirsty Donnelly	Eila Roberts
	Stephen McFeeley	Ken Roberts
	Elaine Blue	Jennifer Eaton
	Pamela Noble	Denise Anderson
	Ann-Marie Cockburn	Donna Galvin
	Finlay McFee	Phyllis MacLeod
	Lorraine McFee	
Apologies:	Iain Buchan	Allison Battley
	Bobbie McCabe	Marlyn McLaughlan
	Michele Barrett	

Welcome
Kirsty Donnelly in the chair welcomed everyone to the meeting and thanked everyone for attending. The Minutes of the last meeting were proposed by Stephen McFeeley and seconded by Jennifer Eaton.

Treasurer's Report
Stephen McFeeley confirmed that a few adjustments required to be made to the accounts for insurance etc… and that cash in the bank at the moment was £31,020. Stephen further confirmed that the net income to date was £4,959 and that there were £3,742 of open invoices. The Committee discussed again outstanding invoices and it was agreed that letters be sent to advertisers with several months of arrears.

Letting Secretary's Report
Kirsty advised that bookings for parties were still flooding in and once again mentioned that more volunteers were needed to help with putting up and taking down the bouncy castle. Anyone available to add their name to a rota should contact Kirsty on 520738.

Secretary's Report
Elaine Blue confirmed that she had drafted a letter of thanks to Councillor Eric Forbes for all his help and assistance in the past and into the future. Elaine also confirmed that she had drafted an e-mail to Councillor Forbes regarding the notice board on the grass verge outside the Spar but Kirsty confirmed that she had spoken with him already and that the board was owned and managed by a private Factors firm and that there was therefore nothing further we could do with this idea at the moment.

Facilities Manager's Report
Iain Buchan was unable to attend and had nothing to report.

Gala Day Report
Jenny Eaton confirmed that the Gala Queen and her attendants had been chosen by the pupils in Primary 7 and that letters were ready to be passed to their parents regarding dress fittings etc. Jenny also confirmed that 4 roving reports had been chosen, again by the pupils of Primary 7, and that letters were ready to be sent to the parents of these boys to confirm details.
It was confirmed that a new till and optics had been purchased for the Gala, as agreed at last month's meeting, and that new gazebos would be purchased to house the stalls at the Gala.
It was confirmed that the box office will be open from Monday 6th June until Thursday 16th June – Mon-Fri from 6pm – 7.30pm and Sat & Sun from 11.30am-12.30pm and 2.15pm - 3.30pm and will sell tickets for the Barn Dance on Friday 17th June – priced at £5 for adults, £3 for children and £15 for a family ticket (2 adults + 2 children (under 12) - and tickets for the balloon race. The rota for manning the box office was confirmed.
Denise Anderson confirmed that a Caterer had been booked and that a menu had been decided upon.
Details for the weekend were discussed and rotas confirmed. It was confirmed that helpers were still needed for face painting and anyone willing to help should contact Ann-Marie on 01475 522998.
It was agreed that anyone available to assist with setting up should arrive at about 11am on the Friday and between 8am and 9am on the Saturday.

Parent Group Representatives Business
No business.

Other Business
No other business.

Next Meeting
It was agreed that there would not be a meeting in July due to holidays etc and an August date would be set and advised.
It was further agreed that there would be a short post-Gala meeting on 26th June 2005 at 7pm at the Inverkip Hotel and that those who wished would then stay at the Hotel for a meal – although it was confirmed that the cost for this would be met be each person and not the Association – anyone wishing to attend should contact Elaine Blue to advise.