WEMYSS BAY COMMUNITY ASSOCIATION COMMITTEE MEETING
SUNDAY 4TH DECEMBER 2005 at 7.00PM
ROGUES ROOM, INVERKIP HOTEL

Present:	Kirsty Donnelly	Ken Roberts
	Stephen McFeeley	Elia Roberts
	Elaine Blue	Denise Anderson
	Iain Buchan	Donna Galvin
	Ann-Marie Cockburn	Michele Barrett
	Jenny Eaton	Bobbie McCabe
		Allison Battley
Apologies:	Pamela Noble	Lorraine McFee
	Finlay McFee	

Welcome
Kirsty Donnelly in the chair welcomed everyone to the meeting and thanked everyone for attending. The Minutes of the last meeting were proposed by Annemarie Cockburn and seconded by Bobbie McCabe.

Treasurer's Report
Stephen McFeeley confirmed that cash in the bank at the moment was £31,996.71 and that there was £7,339 of open invoices. Stephen confirmed that there were a number of overdue accounts and that letters would be written to advertisers with overdue accounts over the Christmas period.

Letting Secretary's Report
Kirsty advised that not many parties had taken place since the last Association meeting but confirmed that regular lets were still full.

Secretary's Report
Elaine Blue advised that a letter had been received from the Brownies requesting that a donation be made in order that country dancing uniforms could be made which would be reused each year for Brownies competing in the Scottish Country dancing competitions at Inverclyde and Renfrew Music Festival and Glasgow Music Festival. The Association discussed this and agreed that a donation of £200 would be made.

It was confirmed that, as discussed at the AGM, letters would be sent to all user groups requesting that they provide/obtain Disclosure Scotland numbers for all helpers/leaders in their user group and supply details of same to the Committee. It was further confirmed that in the same letter user groups would be asked to provide details of the insurance for their user group or alternatively to confirm to the Committee if they did not have same.

Facility Manager's Report
Iain Buchan confirmed that he was still looking into the lighting outside the Centre.

Parent Group Representatives Business
No business.

Other Business
No other business.

Next Meeting
It was agreed that the next meeting would take place on Sunday 8th January 2006 at 7.30pm at the Community Centre.