WEMYSS BAY COMMUNITY ASSOCIATION COMMITTEE MEETING
WEDNESDAY 31st AUGUST 2011 AT 7.30PM
WEMYSS BAY

Present:	Eric Forbes	Bobbie McCabe
	Donald Sutherland	William Rice
	Elaine Blue	Joseph Craig
	Edna McKillop	David Adams
	Billy McDonald	
Apologies:	Pauline Jackson	Liz Roders
	Caroline McDonald	Jenny Eaton

Welcome
Eric Forbes in the chair welcomed everyone to the meeting and thanked everyone for attending. The Minutes of the last meeting were proposed by Edna McKillop and seconded by Donald Sutherland.

Treasurer's Report
Edna McKillop confirmed cash in the bank was £21,354.61.
Edna advised the Committee that figures had been finalised for the Gala and that this year's Gala made a £3,736 loss – this took into account grants received.
Edna confirmed that she met with an Accountant on Monday and that the Association's accounts for 2010/2011 were in the process of being finalised.

Letting Secretary's Report
Edna McKillop confirmed that bookings were continuing to come in for parties. Davy Adams confirmed that there were no problems with opening and closing the Centre after parties etc. However it came to light that Davy was often putting the bouncy castle away on his own and the Committee decided that in future when bouncy castle parties were being made the person making the booking would be asked if they had 2 people who could help put the bouncy castle away after the party – if no-one was available then members of the Committee would assist Davy.
William Rice confirmed that he had received notification from the Council that they wished to use the Centre as a Polling Station again next year, on 3rd May 2012 – Edna confirmed that this information would be marked into next year's diary.

Secretary's Report
Elaine Blue had nothing to report.

Facility Manager's Report
Billy McDonald confirmed that he would attempt to meet/speak with our Cleaner to confirm what duties were being undertaken. Billy confirmed that lights on the ceiling in the Centre had been looked at and secured where necessary. Billy was advised that the fire doors at the back of the Centre were not closing properly and Billy confirmed that, in the first instance, he would contact Inverclyde Leisure. Billy advised that he would be looking at the storage cupboards in the back room and, where necessary, these would be cleaned out and reallocated. Billy also advised that the middle room – which houses the Centre's various meters – would shortly be cleared and a new lock put on and that only members of the Committee would have access to this room. It was confirmed that there is a hole in the roof of the Association's container – Davy Adams confirmed that he would fix this.

Village News
William Rice confirmed that the Village News was going well. William confirmed that he was aiming to have the Village News on doorsteps by the 1st of each month and was working hard with our printer and distributors to get this done. William confirmed that printed copies were being reduced to 1000 in line with deliveries.
William advised the Committee that he was happy in his role as Editor of the Village News but that going forward he would not be able to attend many meeting due to family and work commitments. The Committee confirmed that they were happy with this arrangement.
William confirmed that he would be looking for someone to take delivery of the Village News and deliver to all the distributors.

Parent Group Representatives Business
No business.

Other Business
Edna McKillop advised the Committee that when the next AGM takes place she intends to stand down as Treasurer and Letting Secretary.
Eric Forbes advised the Committee that when the next AGM takes place he intends to stand down as Chairperson.

Light Switch On
It was confirmed that Eric, as Chairperson, would contact Inverclyde Council to confirm the date for the Christmas light switch on. The date suggested by the Committee was Friday 2nd December 2011. Further details would be confirmed at the next meeting.
It was confirmed that this year there would be no crafter's market on the Saturday.

Gala 2012
It was confirmed that our Gala this next would take place on the weekend of 8th – 10th June 2011. Further details would be confirmed.

Next Meeting
The next monthly meeting would take place on Wednesday 5th October 2011 at 7.30pm in the Rogues Room, Inverkip Hotel.