WEMYSS BAY COMMUNITY ASSOCIATION

MINUTES OF THE MEETING HELD ON 7th NOVEMBER IN WEMYSS BAY COMMUNITY CENTRE

Present: Donald Sutherland (Chair), Bobbie McCabe, David Adams, Caroline McDonald, Liz Roders, Gordon Roders, Joseph Craig (until 8.30 pm), Jenny Eaton (from 8pm), Stuart Craig (Minute)

Apologies: Billy McDonald

The previous minutes were read and approved.

Treasurers Report

1/ Gordon noted that there is a lack of contact details for advertisers and groups letting the community centre. This is causing difficulty in receiving payment.

Action: Bobbie will pass on letting information that she has and Gordon will acquire details from adverts.

2/ There is now £12,599 in the account. The final breakdown of expenses and monies taken in from the Gala is still to be finalised.

Action: Gordon will finalise accounts for the next meeting.

Action: All mail delivered to the community centre should be picked up by WBCA members when they are in and passed on to the appropriate person in order that they will be able to help in checking the accounts.

Action: Gordon will make an application to join CVS.

Christmas Lights Switch On (Friday 30th Nov)

- Joseph circulated proposed advertising posters. These were universally approved.
- Joseph has not yet had confirmation from the brass band but has contacted them again. They will require use of the middle room for storage. The tables within the room will be removed to leave space for this and for storage of other materials.
- The floor plan for the community centre has been revised. (Caroline)
- Caroline reported that Inverclyde Council will supply teas & coffees for 125 people, selection boxes and hats for all children in the choir.
- The school will have use of the (council) PA system.
- Selection boxes have been sourced. Mulled wine now £4.99 per litre. Mice pies and shortbread will also be purchased.
- Jenny and Billy will organise the lights.

- **Actions:**
- Jenny and Billy will be decorating the Santa's Grotto & organising the lights
- Advertising: Jenny & Stuart will organise the circulation of the posters
- David will be picking up merchandise from Bookers

- All members present agreed to help out on the evening.
- Joseph will make signs for collection buckets.

Storage within the Community Centre

Joseph raised concerns that the state of the back room is becoming a barrier to the smooth running of the centre, and at times may be dangerous.

It was proposed that the setup of the storage situation be reviewed.

Action:

It was agreed that Billy and Joseph attend at the centre and rearrange the items.

Letting Secretary

The letting secretary requested volunteers for the following dates for Bouncy Castle parties:

Saturday 17th (putting down): Volunteers will be requested from members, family and friends and will get back to Bobbie.

Saturday 1st December (putting down): Donald and Calum.

Bobbie requested that someone else take over the role of letting secretary. A discussion revolved around this and other members' continued involvement.

Action: Bouncy Castle letts are to be suspended at present.

Action: David advised Inverclyde Carers have requested a lett on a monthly basis.

Secretary's Report

A letter was received from Abel alarm company requesting names for keyholders. It is thought that Billy had already supplied keyholder names.

Action: This to be checked with Billy.

Facilities Manager

Billy was absent but had passed on he had nothing to report.

Village News

An advert for the AGM is required for the village news seeking volunteers.

Action: Stuart to construct an e-mail address for volunteers to respond to.

User Group Representatives

There were no representatives present

Gala

To be discussed at a later date**.**

D.O.N.M.

5th December within Inverkip Hotel.